

Rochester Joint Schools Construction Board

Monthly Meeting Minutes

August 6, 2018

4:30 PM

Present

Chairman Allen Williams, Vice Chair Michael Schmidt (arrived at 4:35 pm), Rosiland Brooks-Harris, Bob Brown, I. Geena Cruz, Thomas Richards and ICO Brian Sanvidge. Norman Jones was away. Also present: General Counsel Greg McDonald; Savin Program Directors Pépin Accilien and Roland Coleman.

Chairman Williams convened the meeting at 4:31 pm.

Approval of Minutes

Organizational Meeting held on July 9, 2018

Motion by Board Member Richards

Second by Board Member Cruz

Approved 5-0 with Member Jones away and Vice Chair Schmidt not yet arrived

Monthly Meeting held on July 9, 2018

Motion by Board Member Richards

Second by Board Member Cruz

Approved 5-0 with Member Jones away and Vice Chair Schmidt not yet arrived

Special Meeting held on July 13, 2018

Motion by Board Member Richards

Second by Board Member Cruz

Approved 5-0 with Member Jones away and Vice Chair Schmidt not yet arrived

Presentation: Dr. Walter Cooper Academy School No. 10 (Redesign Update)

Ted Mountain with SEI Design Group (SEI), assisted by Terry Van Slooten of LeChase Construction (LeChase) presented the redesign plans and budget for the project. In March 2018, the project bid and was over \$4M beyond budget. Since then, SEI has been working with RSMP staff and RCSD Facilities to reduce the footprint of the building as much as possible, without sacrificing too much of the program space. In an effort to save as much program space as possible, some compromises had to be made with the RCSD standards. Ted presented the revised site plan, floor plan, renderings and program summary to the RJSCB. The site plan has very few changes and actually has gained some green play space. The floor plan has been reduced, but all major program spaces remain. Some areas that were eliminated include (2) maker spaces (now a combined Art/Maker Space), a light court and a flexible classroom for enrollment changes. Areas that remain, but got reduced include: gym storage, general storage, mechanical space, some circulation areas and a few offices. The library has been slightly reduced to allow for some main office functions. The exterior of the building and the rendering remain largely intact. Even though the building has been reduced, the re-design was able to save the event lobby, new two station gym, stage and cafeteria on the south end of the building. Now that these changes have made, the project is currently under budget by \$173k according to the design development estimate received from the Construction Manager (LeChase Building Services). Mike Schmidt and RCSD Facilities have been brought up to speed with the most current design and changes.

Presentation: The Flower City School No. 54 (Schematic Design & Master Site Plan)

Mike Place and Marine Mukashambo with LaBella Associates (LaBella), assisted by Mike Chmiel of Buffalo Construction Consultants (BCC), presented site layouts and schematic diagrams for "2-Strand & 3-Strand" options [each strand representing the number of classrooms per grade level]. Following detailed discussions with the RJSCB,

the design and CM team gave the Board a general overview of the components and the scale of the project in terms of a preferred master campus plan, classroom and ancillary spaces design, as well as the potential for acquisition of residential properties along Chace Street. The Master Campus Plan was developed by the design team, with input from the Principal, the School-based Building Advisory Committee, RSMP staff, the RJSCB, and RCSD representatives to allow for further development of the site in the near future, which includes additional parking, bus loop and green space for student play areas. The Board has selected the “2-Strand design option with an enhanced site plan.” This option selected is still above the strategic plan budget; however, the design and construction management team will develop cost saving options to bring the project within the fixed limit of construction budget as best as possible until internal budget adjustments are made within the overall Phase 2 program.

Consent Agenda Items

**Resolution 2018-19: 24
Amendment #1 to SEI Design Group (School 7)**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP” or the “Program”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended School Modernization Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB selected SEI Design Group (the “Architect”) to provide architectural services for the Virgil I. Grissom School 7 project (“School 7 project”) in February 2016 as part of Phase 2a of the of the RSMP (Resolution 2015-16: 102), and the parties thereafter entered into the Agreement between the RJSCB and the Architect dated February 9, 2016 (the “Agreement”); and

WHEREAS, following the execution of the Agreement, the Program Manager has identified unused Allowance balances within the Agreement the details of which are set forth below; and

G703 Line	Description	Credit
9	Acoustical Consultant	\$5,000.00
11	FF&E	\$30,000.00
12	Hazmat Survey & Testing	\$0.00
13	Geotechnical	\$4,118.40
14	Traffic Study	\$10,000.00
15	SWPP	\$25,000.00
16	Swing Space Coord	\$6,420.00
Amendment #1	Total Recoverable Un-Used Allowances	\$80,538.40

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that the Architect’s Agreement should be amended to reduce the contract amount by \$80,538.40 for the unused Allowance balances; and

WHEREAS, the reduction as described above will result in a decrease of the Agreement value from One Million Four Hundred Fifty-Eight Thousand Six Hundred Dollars and Zero Cents (\$1,458,600.00) to an amount not to exceed One Million Three Hundred Seventy-Eight Thousand Sixty-One Dollars and Sixty Cents (\$1,378,061.60); and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its August 2, 2018 meeting to decrease the Architect's Agreement by the amount of \$80,538.40 thereby reducing the Agreement value to an amount not to exceed One Million Three Hundred Seventy-Eight Thousand Sixty-One Dollars and Sixty Cents (\$1,378,061.60), and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement between the RJSCB and the Architect dated February 9, 2016, as set forth above is hereby approved, decreasing the total amount of the Agreement by \$80,538.40 thereby reducing the Agreement value to an amount not to exceed One Million Three Hundred Seventy-Eight Thousand Sixty-One Dollars and Sixty Cents (\$1,378,061.60); and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 25
Change Orders #6, #7 and #10 through #20 to Manning Squires Hennig (Monroe Phase 2b)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. ("Manning Squires") for the Monroe High School project in Phase 2b (Resolution 2017-18: 52); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2017-18: 52) dated September 11, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, Manning Squires, along with The Pike Company, Inc. (the "Construction Manager"), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #6 dated June 13, 2018, includes the following item:

1. Civil Drawing Application Process - \$26,302.04
- The Total amount of Change Order #6 is \$26,302.04; and

WHEREAS, Change Order #7 dated June 13, 2018, includes the following item:

1. 1st & 2nd Level Paint Schedule – \$25,922.44

The Total amount of Change Order #7 is \$25,922.44; and

WHEREAS, Change Order #10 dated July 10, 2018, includes the following item:

1. Exist Gym Ceiling Panel – \$35,934.00

The Total amount of Change Order #10 is \$35,934.00; and

WHEREAS, Change Order #11 dated July 16, 2018, includes the following item:

1. In Situ Soil Test & Removal – \$41,536.00

The Total amount of Change Order #11 is \$41,536.00; and

WHEREAS, Change Order #12 dated July 16, 2018, includes the following item:

1. Door 107-3/ East Exterior Stair Extension– \$52,612.04

The Total amount of Change Order #12 is \$52,612.04; and

WHEREAS, Change Order #13 dated July 19, 2018, includes the following item:

1. Area D Exterior Ramp Modifications – \$20,099.46

The Total amount of Change Order #13 is \$20,099.46; and

WHEREAS, Change Order #14 dated July 19, 2018, includes the following item:

1. First Floor Underlayment Area C – \$48,081.76

The Total amount of Change Order #14 is \$48,081.76; and

WHEREAS, Change Order #15 dated July 20, 2018, includes the following item:

1. Foundation Waterproofing – \$8,102.00

The Total amount of Change Order #15 is \$8,102.00; and

WHEREAS, Change Order #16 dated July 23, 2018, includes the following item:

1. Area C Beam Pocket – \$10,097.00

The Total amount of Change Order #16 is \$10,097.00; and

WHEREAS, Change Order #17 dated July 23, 2018, includes the following item:

1. Basement Underlayment Area C – \$34,493.77

The Total amount of Change Order #17 is \$34,493.77; and

WHEREAS, Change Order #18 dated July 23, 2018, includes the following items:

1. Data Closet 219A1 – \$4,571.22
2. Changes to Doors/Frames – \$9,620.04

The Total amount of Change Order #18 is \$14,191.26; and

WHEREAS, Change Order #19 dated July 23, 2018, includes the following items:

1. Basement ADA Showers – \$1,508.00
2. Toilet Accessories – \$6,886.00
3. Toilet Accessories – \$576.20

The Total amount of Change Order #19 is \$8,970.20; and

WHEREAS, Change Order #20 dated July 23, 2018, includes the following items:

1. Demo of Interior Walls at New 123 – \$2,683.67
2. Test Pits in School – \$2,110.00
3. Additional Haunches in Area B – \$1,179.00

The Total amount of Change Order #20 is \$5,972.67; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Manning Squires' Contract should be amended to add and these scope items for a total net increase in the Contract Sum of \$332,314.64; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its August 2, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Manning Squires Hennig, Inc.'s Contract between the Board and Contractor dated December 19, 2016 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 26
Change Orders #31 through #33 to Holdsworth Klimowski Construction (Children's School of Rochester School 15)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Children's School of Rochester School 15 ("Children's School of Rochester") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Holdsworth Klimowski Construction ("HKC") for the Children's School of Rochester project in Phase 2b (Resolution 2017-18: 26); and

WHEREAS, the RJSCB entered into a contract with HKC (Resolution 2017-18: 26) dated August 7, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general construction contractor's scope of work; and

WHEREAS, following the execution of the Contract, HKC, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #31 dated June 19, 2018, includes the following item:

1. Additional Exterior Building Restoration - \$14,215.00

The total amount of Change Order #31 is \$14,215.00; and

WHEREAS, Change Order #32 dated July 5, 2018, includes the following item:

1. Modify 105a, 124b, 166a, ceramic tile and flooring, paint - \$20,134.00

The total amount of Change Order #32 is \$20,134.00; and

WHEREAS, Change Order #33 dated July 5, 2018, includes the following items:

1. Close door opening 124b – \$2,013.00
2. Remove and replace vestibule slab - \$2,455.00
3. Remove lead paint, boiler room - \$8,569.00
4. Additional curb replacement - \$2,760.00
5. Chair rail/wood base collaboration room, library plumbing - \$1,835.00

The total amount of Change Order #33 is \$17,632.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that HKC's Contract should be amended to add these scope items for an increase in the Contract Sum of \$51,981.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its August 2, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to HKC's Contract between the Board and Contractor dated August 17, 2017 as set forth above are hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 27
Change Order #8 to M.A. Ferrauilo Plumbing & Heating (School Without Walls)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the School Without Walls Commencement Academy (“School Without Walls”) is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the mechanical contractor contract to M.A. Ferrauilo Plumbing & Heating (“Ferrauilo”) for the School Without Walls project in Phase 2b (Resolution 2016-17: 239); and

WHEREAS, the RJSCB entered into a contract with Ferrauilo (Resolution 2016-17: 239) dated June 29, 2016 (the “Contract”), to perform the scope of services defined in the contract documents as the mechanical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Ferrauilo, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for this change in scope item and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #8 includes the following item:

1. Fisen Unit Replacement - \$193,291.00.

The total amount of Change Order #8 is \$193,291.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Ferrauilo’s Contract should be amended to recognize the agreed-upon increase in the Contract Sum in the amount of \$193,291.00; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its August 2, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Ferrauilo’s Contract between the Board and Contractor dated June 29, 2016 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Vice Chair Schmidt

Approved 6-0 with Member Jones away

Resolution 2018-19: 28

Additional FF&E Purchase Orders – School 7

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven-voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB is undertaking 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer (“ICO”), prepared bid documents for the Furniture, Fixtures and Equipment (“FF&E”) bid associated with the following Phase 2a and Phase 2b projects: Monroe, School 7, School 16, Edison Campus, School Without Walls, Dr. Freddie Thomas Learning Center and School 1/15 (the “2a/2b FF&E Projects”); and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the 2a/2b FF&E Projects at its regular meeting on November 13, 2017 (Resolution 2017-18: 92); and

WHEREAS, the RJSCB rejected all of the bids received on December 18, 2017 and authorized the re-bidding of the 2a/2b FF&E Projects on or about January 2, 2018; and

WHEREAS, the Program Manager received bids on January 23, 2018 per the deadline stipulated in the Request for Bids for the 2a/2b FF&E Projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Virgil I. Grissom School No. 7 (“School 7”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB at its regular meeting approved the selection of Facilities Equipment & Services Inc. (“FES”), FM Office Products (“FM Office), Hertz Furniture (“Hertz”) and Kraftwerks (“Kraftwerks”) as four of the FF&E suppliers for the Phase 2a School 7 project (Resolution 2017-18: 138); and

WHEREAS, the RJSCB issued a purchase order purchase order to FES in the amount of \$60,000.00, a purchase order to FM Office in the amount of \$148,500.00, a purchase order to Hertz in the amount of \$125,000.00, and a purchase order to Kraftwerks in the amount of \$40,000.00 all for FF&E for the Phase 2a School 7 project; and

WHEREAS, the Move Manager and the Program Manager recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that an additional purchase order in the amount of \$12,863.85 be issued to FM Office for the procurement and installation of additional FF&E at School 7; and

WHEREAS, the Committee, at its August 2, 2018 meeting, considered and discussed the Program Manager’s recommendation to issue an additional purchase order to FM Office in the amount of \$12,863.85, and after due deliberation, it approved the request by the Program Manager to issue the additional purchase order in the recommended amount;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to issue the additional purchase order to FM Office in the amount specified, related to the furniture, fixtures, and equipment purchases for School 7 in Phase 2a of the RSMP; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 29
Bid Award – Kitchen Equipment (School 4, School 10 & School 22)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven-voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, George Mather Forbes School 4 (“School 4”), Dr. Walter Cooper Academy School 10 (“School 10”) and Abraham Lincoln School 22 (“School 22”) and are three of the projects (collectively the “Kitchen Equipment Project”) included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the Program Manager worked with the School 4, School 6 and School 22 Architects and Construction Managers to prepare requests for bids for the kitchen equipment bidding documents package; and

WHEREAS, the RJSCB authorized the release of kitchen equipment bidding documents for School 4, School 10 and School 22 at its regular meeting on April 10, 2018 (Resolution 2017-18: 164); and

WHEREAS, the Program Manager received bids on July 25, 2018 per the deadline stipulated in the Request for Bids for the School 4, School 10 and School 22 projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager and the Independent Compliance Officer (“ICO”) have reviewed the one bid that was received and concluded that the bidder for the Kitchen Equipment Project is a qualified and responsible supplier of the required commodities; and

WHEREAS, at the Committee meeting held on August 2, 2018, following the review and consideration of recommendations provided by the ICO and the Program Manager and, after due deliberation by the Committee, the Committee approved the recommendation of the ICO and the Program Manager to award the Kitchen Equipment Project as follows:

Culinary Depot, Inc., with an address of 2 Melnick Dr., Monsey, NY 10952, in the aggregate amount of \$799,478.24 for the School 4, School 10 and School 22 projects.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the ICO and the Program Manager as indicated above and associated with the Kitchen Equipment Project for School 4, School 6 and School 22 Phase 2(c) of the RSMP; and
2. The RJSCB hereby awards the Kitchen Equipment Project to Culinary Depot, Inc. for School 4, School 10 and School 22, and the Chair, with the advice of the Program Manager and the RJSCB's general counsel, will develop and issue a purchase order to procure the commodities from this firm.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 30
Authorization to Release a RFP for Professional Artistic Services (Phase 2)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the Board of Education ("BOE") has approved the comprehensive Master Plan for Phase 2 (BOE Resolution 2015-16: 630); and

WHEREAS, the Superintendent has identified and confirmed the projects for Phase 2 of the RSMP and the RSJCB has received New York State Education Department and New York State Comptroller's approval of the comprehensive Master Plan for Phase 2; and

WHEREAS, the RJSCB has identified the need for professional artistic services for eight of the Phase 2 schools: Edison Technical Center, Clara Barton School No. 2, George Mather Forbes No. 4, Virgil I. Grissom School No. 7, Dr. Walter Cooper Academy School No. 10, The Children's School of Rochester No. 15, Abraham Lincoln School No. 22, and The Flower City School No. 54; and

WHEREAS, the RJSCB's Program Manager has prepared a request for proposals for Professional Artistic Services for the above-listed Phase 2 Projects (the "RFP"), provided the draft of the RFP to the RJSCB for review, and it is ready to be issued; and

WHEREAS, on July 25, 2018, the Program Manager requested authorization from the RJSCB to release the RFP for the Professional Artistic Services; and

WHEREAS, the RJSCB M/WBE and Services Procurement Committee reviewed the Program Manager's request at its August 2, 2018 meeting, and after due deliberation, it approved the request to release the RFP for Professional Artistic Services for the Phase 2 Project.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the RFP for Phase 2 Professional Artistic Services and authorizes the Program Manager to issue the RFP on or about August 10, 2018; and

2. The M/WBE and Services Procurement Committee is authorized, on behalf of the RJSCB, with the advice and recommendations of the Program Manager, to review the Phase 2 Professional Artistic Services RFP responses, select finalists, conduct interviews of the finalists along with other RJSCB board members, and recommend to the RJSCB the most qualified candidate(s).

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 31
Pay Requisition Approval Procedures – Revision

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, in September of 2011, the RJSCB established a Pay Requisition Approval Procedures (Resolution 2011-12: 23) in order to detail the operative policy and instructions regarding the process by which invoices, pay applications and other pay requisitions (each, a “Pay Requisition”) submitted by all of the Board’s contractors, vendors, suppliers, and consultants (each, a “Vendor”) will be paid; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedures (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regularly monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedures (Resolution 2013-14: 257) to add certain additional internal processes to assist the Board by clarifying duties and providing additional internal controls; and

WHEREAS, the RJSCB, at its regular monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedures (Resolution 2016-17: 118) to add certain additional internal processes to assist the Board by clarifying duties and providing additional internal controls; and

WHEREAS, the RJSCB now desires to revise the Pay Requisition Approval Procedures to add certain additional internal processes which shall assist the RJSCB by clarifying duties in the absence of an Executive Director and providing additional internal controls; and

WHEREAS, the RJSCB Chair and the RJSCB General Counsel have drafted a revised Pay Requisition Approval Procedures, a copy of which is attached to this resolution; and

WHEREAS, the RJSCB Chair reviewed the revisions to the Pay Requisition Approval Procedures with the RJSCB’s Finance Committee at its meeting on August 2, 2018 and after due deliberation, the Finance Committee approved the revisions.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves and adopts the revised Pay Requisition Approval Procedure in the form presented at this meeting and attached hereto; and
2. All actions taken by the RJSCB, the Chair, and the Treasurer pursuant to, in accordance with and to implement the Pay Requisition Approval Procedure are hereby authorized and approved in all respects.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Resolution 2018-19: 32
Pay Requisition Summary Acceptance (July 2018)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the "Early Start Projects"), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note ("BAN") against the City's debt limit; and

WHEREAS, the District's counsel prepared a Board of Education ("BOE") resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee's account on August 1, 2018; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$389,361.18, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on July 27, 2018; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$13,767,619.99, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on July 27, 2018; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about July 10, 2018; and

WHEREAS, the RJSCB's Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on August 2, 2018.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of July 2018 in the amount stated above and the Phase 2 monthly Pay Requisition

Summary for the month of July 2018 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

Second by Vice Chair Schmidt
Approved 6-0 with Member Jones away

Action Item

Resolution 2018-19: 23
Schematic Design Documents Approval – School 54 (Phase 2d)

By Vice Chair Schmidt

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the District’s Board of Education (“BOE”) has approved the comprehensive Master Plan for Phase 2 (BOE Resolution 2015-16: 630); and

WHEREAS, the Superintendent has identified and confirmed the projects for Phase 2 of the RSMP for which the RSJCB has started design and planning work in advance of the New York State Education Department and New York State Comptroller’s approval of the comprehensive Master Plan for Phase 2; and

WHEREAS, these identified projects include the The Flower City School No. 54 (“School 54”) project in Phase 2d of the RSMP; and

WHEREAS, the RJSCB issued a request for proposals for Design Services (the “RFP”) for the School 54 project (Resolution 2016-17: 151); and

WHEREAS, the RJSCB approved the selection of LaBella Associates (“LaBella” or “Architect”) as the Architect for the School 54 project (Resolution 2017-18: 121); and

WHEREAS, the RJSCB entered into an agreement with LaBella dated December 11, 2017, entitled Agreement between Board and Architect (the “Agreement”) for the School 54 project in Phase 2d and authorized LaBella to begin the planning and design associated with the School 54 project; and

WHEREAS, pursuant to the Agreement Between Board and Architect, LaBella has submitted Schematic Design Documents for the School 54 project to the Program Manager and the Building Advisory Committee members for review; and

WHEREAS, Building Advisory Committee meetings have been held throughout the Schematic Design Phase for the School 54 project, which includes participants from the Program Manager, Architect, representatives from the District’s facilities department, the City, the building principal, teachers, staff, parents, and community members; and

WHEREAS, the Program Manager and the Building Advisory Committee have approved the Schematic Design Documents for the School 54 project; and

WHEREAS, at the RJSCB's July 9, 2018 regular meeting, LaBella presented the School 54 project Schematic Design Documents for review and approval; and

WHEREAS, the RJSCB considered and discussed the School 54 project Schematic Design Documents at its August 2, 2018 committee meeting and August 6, 2018 regular meeting, and after due deliberation, the RJSCB approved the Schematic Design Documents and authorized LaBella to proceed with the next phase of design.

THEREFORE, BE IT RESOLVED:

1. The Schematic Design Documents for the School 54 project are hereby approved; and
2. The Program Manager is hereby authorized to direct the Architect for the School 54 project to proceed with the next phase in the design process, the Design Development Phase.

**Second by Board Member Cruz
Approved 6-0 with Member Jones away**

Communications

The Compliance Report from Baker Tilly is included in the Members packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 100.00% submissions for the July 2018 reporting period.
- 97.91% of all data requested has been received and approved (April 2011 through July 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.88% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 3 workers for the July 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through July 2018) is 27.18%.

Phase 2:

- 92.27% submissions for the July 2018 reporting period.
- 93.36% of all data requested has been received and approved (January 2016 through July 2018).
- Overall Workforce (EEO) Participation: Minority @ 27.52% (goal is 22%) and Women @ 7.23% (goal is 8%).
- Overall Business Participation: Minority @ 29.75% (goal is 17%), Women @ 12.22% (goal is 10%), Small @ 3.78% (goal is 3%) and Disadvantaged @ 2.48% (goal is 3%).
- Rochester Residents: 129 of the 580 workers for the July 2018 reporting period (or 22.24%).

The Phase 2 Monthly Report is included in the Members packets and was reviewed by Program Director P  pin Accilien.

– JAMES MONROE HIGH SCHOOL 2a/2b:

Phase 2a

- o Punchlist work continues.
- o Additional owner requested Change Order work continues.
- o Hospital grade cleaning has begun on the upper floors.
- o Exterior window cleaning is to begin next week.
- o Additional district performed landscaping work along Alexander St. may be necessary prior to the re-occupancy of the building.
- o Lead testing of domestic water fixtures will begin in the next week.
- o Patch cord landing at data racks by Millennium is needed to make WAPs operational.
- o Teachers are scheduled to occupy on 8/27/18.
- o Kitchen Staff are scheduled to occupy on 8/20/18.
- o Department of Health inspection of food service areas is scheduled for the week of 8/13/18.
- o HVAC system trending observation work is underway.
- o Certificate of Occupancy annual inspection is scheduled for the entire building (2a/2b) on 8/20/18.
- o Emergency generator load testing conducted. Re-testing is scheduled for week of 8/6/18.
- o Exterior Faade cleaning along Alexander St and Monroe Ave is complete, Change Order for faade cleaning along pearl Street is in process.
- o Grand opening is scheduled for 9/8/18

Phase 2b

- o Current critical activities underway include: Competition Gym floor and Bleacher installations, 7/8 Gym floor refinishing, 7/8 Gym exterior door relocation, A/C activation, air balancing, interior signage installation, Fire Alarm system testing, Event lobby finish installations, Exterior concrete and paving at the receiving dock area, synthetic turf installation, final municipal utility connections, plumbing fixture installations, kitchen area finishes and commissioning of kitchen equipment.
- o District supplied Weight Room equipment and flooring installation is scheduled for 8/20/18.
- o Rochester Fire Department onsite 8/2/18 and observed Ansul system commissioning, no issues noted.
- o Gemma Humphries onsite to review kitchen installations 8/1/18. No issues noted.
- o Temporary CO scheduled for 8/17/18 with the exception of the Event Lobby which will be complete, “with exceptions”, prior to the first day of school.
- o Temporary PE and staff lockers will be installed and replaced with scheduled lockers after school opens.
- o The exterior windows that serve the new security room have been changed to a storefront system due to lead time issue caused by a document omission, a temporary solution may be needed.
- o Additional Crowd Control Fencing at the turf field may not be installed prior to the first football game on 9/8/18; temporary fencing will be in place for the first game.
- o ASI and proposal to add a digital sign at the corner of Averill and Monroe are forthcoming.
- o Weekly Principal meetings are ongoing with all Primes to resolve scope and schedule issues.

– VIRGIL I. GRISSOM SCHOOL NO. 7:

- o Air and water balancing are complete.
- o Kitchen and Servery 100% complete. Pre-DOH inspection with Gemma Humphries done and acceptable. Official DOH inspection will be week of 8/6/18.
- o Sitework: Hydro-seeding is only remaining work item. It will be instated on 8/16/18.
- o Library: FF&E installed
- o Teaching wall system: Still awaiting Flex Arms.
- o Gym and Cafeteria are complete. Finishes: minor areas of finishes are incomplete but will be complete before 8/20/18.
- o Punchlist process well underway.
- o Fire alarm test week of 8/6/18. Temporary Certificate of Occupancy by the end of next week.
- o Main Office ready to receive occupants.

- EAST UPPER AND LOWER SCHOOLS:

- SED Architectural review completed; MEP review still underway. Major comments include additional emergency lighting and additional life safety systems in the entire building. A/E issued SED Addenda A, B, C, D & E have been issued.
- SED has determined this past week that many of the classrooms, science labs, and physical education spaces serving the new M/E/P systems, roof replacements, etc. are not eligible for building aid reimbursement. This is in direct conflict with building aid profile assumptions made for the Phase 2 program and the approved Strategic Plan. The RCSD COO (Mike Schmidt) and the Program Manager are working arduously with SED to resolve this issue, to prevent significant local cost will increase that would cause a significant material change to the Financial Plan that was reviewed and approved by SED, the State Comptroller, and the Governor.
- SED has finally decided to aid the CTE program after several conversations and documents sent to the SED Project Manager assigned to the Program.
- Pre-Bid Walk through was scheduled on 18 July 2018 and 1 August 2018.
- Pre-Bid Addendum #1 was issued on 26 July 2018.
- Pre-Bid Addendum #2 was issued on 30 July 2018.
- Pre-Bid Addendum #3 was issued on 1 August 2018.
- Bid due date was extended to 13 August 2018.
- Construction to start in Fall 2018 and scheduled to run until July 2021. East EPO Leadership insists on remaining in the building during construction (not willing to move to swing space off-site).
- Current design schedule milestones are the following:
 - Design Development - April 2018;
 - Construction Documents - May 2018;
 - Bidding – August 2018;
 - SED Approval and Bid Awards – August/September 2018;
 - Construction starts - September/October 2018;
 - Construction ends June/July 2021.

- JOHN WALTON SPENCER SCHOOL NO. 16:

- On 3AUG 18, an endurance test (4 times the normal load for 4-hours) was conducted on the emergency generator to simulate the electrical load on the generator. During the test, the flue stack above the roof level overheated and started a localized fire. The Rochester Fire Department was called in and responded immediately. The root cause is still being investigated, but initial investigations suggest improper installation of the exhaust pipe running through the roof, inadequate air gap between (or ventilation holes) to provide air cooling, or excessive overheating of the stainless steel wall thimbles due to a partially blocked flue. The CM, PM and Design Team are working on resolving the issue.
- Project generally on schedule and on budget. 10-hour days, Saturdays and second shift work ongoing as needed to maintain schedule. East Coast Electric is still behind and has been instructed to add workers and work additional hours. The CM and RSMP are holding weekly meetings with ECE to review schedule and manpower. ECE's Bonding Co. has been put on notice and their representative is working with the ECE owner to improve performance. The PM and CM team, in conjunction with the Board Chair, have supplemented ECE's workforce with another electrical company for the Data and Access/Intrusion Control work. Radek Electric was hired by the RSMP on 8/3/18 to supplement ECE's workforce on data work starting 8/6/18. ECE's contract will be back-charged accordingly. ECE has also hired Schuler Haas to work on Intrusion/Access Control starting Monday 8/6/18 with 4 electricians.
- Gym Addition - Gym wood floor work is complete. Stage work and lighting is ongoing to be complete 8/11/18.
- Classroom Addition – Punch list work is ongoing. Electrical data, power, security and fire alarm work is behind schedule.
- 3rd Floor - Architects punch list issued to contractors. RCSD Facilities walk thru took place on 7/6/18. Punch list work ongoing.

- 2nd Floor - Electrical data, power, security and fire alarm work is behind schedule. Architects punch list took place on 6/29/18. RCSD Facilities walk thru took place on 7/6/18. Punch list work ongoing.
- Fan room ductwork is complete and equipment has been placed.

– **THE CHILDREN’S SCHOOL OF ROCHESTER SCHOOL NO. 15:**

- Work generally on schedule and on budget.
- Site work – concrete sidewalks, curbs & stone base ongoing. Site final grading is in process in preparation of asphalt paving.
- Interior finishes continue throughout: paint, ceilings, millwork, flooring, and doors.
- MEP finishes continue.
- Punchlist walkthroughs in process by the Design Team.

– **SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:**

- Major interior ceiling work ongoing.
- Roofing nearing completion.
- Site work structures installed, paving at loading dock scheduled.
- Exterior panel installation and paint nearing completion.
- Interior finishes; Painting, flooring nearing completion.
- MEP ductwork in existing building continues.
- Electrician requested authorization to work Overtime and Weekends to accomplish timely completion.
- Critical Items: AHU17 unit installation and gym flooring installation.

– **DR. FREDDIE THOMAS LEARNING CENTER:**

Phase 2b.1 - Main Office:

- Project Completed.
- New, mar-resistant countertop cover to be installed on 8 August by GC.

Phase 2b.2 - Mechanical Equipment Replacement:

- Project substantially complete and on budget.
 - Chiller #1 startup occurred on 6/8/18.
 - Chiller #2 startup occurred on 6/13/18.
- Pool Dehumidification Unit installed; replacement of solenoid valves in process. Factory Strat up scheduled for 8/9/18. Training being scheduled TBD with Facilities Group.
- Office Countertop scheduled for install on 8/8/18.
- Boys Locker Room substantial complete.
- Roofing substantial complete.
- Sprayed-on Fire Proofing substantial complete.
- New Fence installed.
- Emergency vehicle access (unpaved) Road (behind school) completed.
- In Close Out Process.

– **EDISON TECHNOLOGY CAMPUS:**

- Working with the School District to remove obsolete and broken heavy equipment from machine shop and robotics.
- Working with School to assist with providing data drops in 2E2 classroom for a temporary computer room for this coming year.
- TV Studio equipment - Contract issued to Concord Electric.
- Auto and machine shop reconstruction continues on track.
- Structural steel complete in Machine Shop with reconstruction underway.
- Toilet Room restorations underway on 1st, 2nd & 3rd Floors.
- New foundation work for piers has been completed.
- Staff Toilet room layout plan is under development and will be issued for pricing the week of 8/6/18.
- ADA compliance issues will need to be addressed. This could be a candidate for Phase III work.
- Following up with RCSD Facilities request to investigate site trench drain condition near Exit 9 at the School with LaBella and BCC.

– **CLARA BARTON SCHOOL NO. 2:**

- Demo and Abatement continues.

- All Prime Contractors continue working on submittals.
- Board of Education approved the easement at School 2 for the sewer relocation. Re-engineering of revised routing is Complete. Under review with MCPWA underway and preparation of all documents and Exhibits for Easement review and signoff by: RCSD, City of Rochester - legal, City Pure Waters and MCPWA.
- Vandalism on site continues. Working on a plan to supplement security.
- Shoring in Gym for new proscenium Girder, starts next week as does demo of existing Locker Rooms.

– **GEORGE MATHER FORBES SCHOOL NO. 4:**

- Project kick-off meeting was held Thursday, 8/2/18 at 2:00 pm.
- Site Security continues at the School.
- Site fencing installation is underway.
- 10-day abatement posting was achieved on Friday, 7/27/18.
- Contractor mobilization is scheduled for Monday, 8/6/18.
- Submittal process is underway.
- Demolition starts Monday, 8/13/18.
- Salvage list, revised chiller location and updated wall sections were issued to RCSD Facilities Group since 4/23/18 for review and comment. To date no comment from RCSD Facilities Group on revised Chiller location. RCSD Facilities is currently at the school salvaging door hardware.
- Baseline schedule development is underway.
- Principal informed the PM team that she has been conferring with Pike about installing a walking track around the /City Park.

– **ABRAHAM LINCOLN SCHOOL NO. 22:**

- Pre-construction meetings being held with Prime Contractors. Executed contracts issued, insurances approved, submittals ongoing.
- Architect, CM and PM met with Jordan Health regarding intersection of RSMP project and their project between the buildings. Weekly communication ongoing with Jordan Health to review scope work and logistics at each site.
- The approved design is for a three-strand school, which the budget seems to support. The current school population (Abraham Lincoln School 22) appears to be a four-strand school. The district will need to align enrollment with the three-strand building.
- Current activities: moving contents out, disconnects, abatement and excavation, backfill with structural fill begins, and sitework at parking lot begins.
- Critical issue: addition enclosure by October.

– **DR. WALTER COOPER ACADEMY SCHOOL NO. 10:**

- SED review comments have been incorporated into the drawings.
- SMART Bond work shown as a separate line item on each Primes Schedule of Values used for billing.
- The original bids were about \$4 million over the Project's budget. The majority of the overage, just over \$3 million, is in the General Trades package. Post bid research indicates this overage, although partly due to the current construction market conditions, required redesign of the building and adjustments to the scope of work. The Board has rejected all 9 bids received and authorized the Program Manager to begin the design revisions needed, to get within budget, for further review by RCSD Leadership and the Board and rebid.
- The team has finalized a preliminary design that meets the program and budget requirements, and will meet with RCSD Leadership and Facilities on 5/7/18 to review the plans.
- RCSD Facilities has requested we review a 2-story courtyard option in the new addition and add back storage space in the basement. The Architect and CM are working on the design, cost and schedule implications of these added items.
- Informed RCSD leadership that the 2-story courtyard option with additional basement storage has additional costs that would put us significantly over budget.
- Additional scope reductions have been reviewed by the CM and at the 7/24/18 meeting their recommendation was to continue with this design while they confirm their budget numbers have the project within budget.

- Reviewed the scope changes again on 8/1/18 with RCSD, and the CM confirmed the costs for this design were within the project budget. Eric Hansen was the only Facilities person in attendance.
- SEI and LeChase will present the current School 10 design update to the RJSCB at the Monday, 8/6/18 meeting for final approval to proceed with design.

– **THE FLOWER CITY SCHOOL NO. 54:**

- LaBella continues with Schematic Design. Base Site Design and recommended plan presented to the RJSCB on 28/2/18 was tabled for 8/6/18 for further discussions. RCSD Facilities do not support the Schematic Design presented to RJSCB by LaBella. Current Base Site Design is without property acquisition that is being explored by the City and the School District.
- The Architect (LaBella), CM, and PM team met to discuss 2 Strand and 3 Strand Options.
- RCSD to provide Letter of Interest to the City of Rochester Real Estate Department for potential property acquisitions neighboring School 54.

– **DISTRICT WIDE TECHNOLOGY:**

- All-in-One Tracks, Brackets and Phones ordered following Board's purchase approval in July. Bracket tracks have already been received at Schools 7, 16.
- Considerable DWT construction coordination effort placed at School 16 and SWW to identify outstanding items not yet installed by EC and plan to meet schedule.
- Continued DWT-2B design coordination with all Phase 2c/d design teams.
- Continuing the "Modern Classroom" furniture discussion with the School District's IM&T and Facilities Department.

– **BUSINESS OPPORTUNITIES PROGRAM:**

- Ribbon-cutting events:
 - Monroe: 9/8/18 at 12:30 p.m.
 - School 16: 9/10/18 at 11 a.m.
 - CSR 15: 9/20/18 at 5:30 p.m.
 - School 7: 9/26/18 at 10 a.m.
 - SWW: 9/27/18 at 5 p.m.
- Instructional Series Cycle 5 begins on 8/13/18. There are currently 29 firms enrolled.
- Networking event for graduates is 8/8/18 at the Central Library.
- Final draft of quarterly newsletter is prepared and features The Children's School of Rochester School No. 15.

– **DISTRICT STANDARDS UPDATE:**

- RCSD requested that plumbing fixtures (urinals and water closets) have hardwired automatic flushers with manual override backup. This change implemented on all 2a/b projects currently under construction, and will be the standard going forward with the 2c/d projects.
- RCSD Facilities requested to approve use of a window with a 60 psf design pressure, following a survey of Architects' specifications for windows on non-RCSD schools. The EFCO HX45-HD window, at 110 psf, is the RCSD basis of design, which is costly, and is without competition. Additionally, the integral shade, in combination with security screens blocks too much incoming daylight and has been rejected for use by RJSCB Board Chair. Windows with security screens will need to use external blinds/shades.
- Discussing recent revisions to the District's Standards with the Facilities Group (i.e. Doors, furniture, Hardware, etc.). Also working on communication protocols between the RCSD and RSMP regarding current and future updates to the District Standards that were updated in 2017/2018.
- Guide to performing lead-in-drinking water testing developed for all Phase 2 schools by RSMP. Coordinated efforts with RCSD Facilities and contractors.
- Process checklist for securing a Certificate of Occupancy developed by RSMP for use in Phase 2 schools, in conjunction with Monroe HS construction manager and RCSD personnel.
- RCSD requested that bottle fillers be installed at Phase 2 Schools, per updated Standards. All Phase 2 schools opening in fall will have bottle fillers.

– INTERDISCIPLINARY DOCUMENT COORDINATION:

- Phase 2a Report Status: Received - Monroe, School 7, School 16, and East;
- Phase 2b Report Status: Received - Monroe, SWW, CSR 15, DFTLC, and Edison;
- Phase 2c Report Status: Received School 10, School 2 and School 22 and School 4;
- Phase 2d Report Status: In Progress - School 54 (project is in Schematic Design).

The M/WBE and Services Procurement Committee Report for August 2, 2018 is included in the Members Packets.

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Change Orders and is articulated below for this month:

Project	Contractor	Number	Amount
School 15	GC Holdsworth Klimowski	29	\$1,608.00
	GC Holdsworth Klimowski	30	\$29,019.00
	PC Thurston Dudek	3	\$1,888.13
	PC Thurston Dudek	4	\$2,098.38
DFTLC	GC Manning Squires	3	\$7,498.00
	EC Concord Electric	2	\$647.54
SWW	MC Michael A. Ferrauilo	7	\$1,552.00
Monroe 2a	GC Manning Squires	45	\$8,293.67
	PC Lloyd Mechanical	20	\$16,517.11
	PC Lloyd Mechanical	21	\$4,254.44
Monroe 2b	GC Manning Squires	8	\$10,839.72
	GC Manning Squires	9	\$6,460.27
	MC John W. Danforth	5	\$4,566.17
	PC Lloyd Mechanical	7	\$7,486.29
	PC Lloyd Mechanical	8	\$20,471.17
School 7	EC Eastcoast Electric	11	\$31,845.00
	PC Michael A. Ferrauilo	9	\$5,869.00
	TOTALS:	17	\$160,913.89

The Finance Committee Report for August 2, 2018 is included in the Members packets.

Adjournment

Approved at 6:29 pm.

Motion by Vice Chair Schmidt
Second by Board Member Brooks-Harris
Approved 6-0 with Member Jones away